

Mountain Region Security Office Department of Commerce Police



Security is Everyone's Responsibility

Agenda

- Give a background of the Chief
- Our mission
- Our philosophy
- Other service we do
- How to report
- Request vendor badges
- After hour access
- File Complaints
- MRSO and the DOC Police website

Roman Herrera

Chief of Police

- 1995:
 - Anchorage Police Department
- 1998-2007 V.A.:
 - Patrolmen
 - Detective
 - Lieutenant
 - Captain
 - Chief of Police
- Nov 2007 DOC/MRSO:
 - Chief of Police

Our Mission

- To serve the Boulder laboratories site with Law Enforcement and physical security services in an attempt to provide a safe and secure environment.

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DOC Police Philosophy

- We strive to provide quality and professional law enforcement services to the community we serve.
- We strive to have a department that is well integrated within our community.
- We strive to be a model community orientated police program.

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DOC Police Overview

- The DOC Police are Federal Law Enforcement Officers who have police authority as outlined under 40 USC 1315.
- They receive their basic training at FLETC and receive 40 hours of annual training.
- We have Concurrent Jurisdiction which means we enforce both Federal and State laws.
- We provide law enforcement support 24/7 and our minimal manning is 2 officers on shift at all times.
- We also have a contract guard component that handles dispatch, visitor center, and main gate duties.

DOC Police Overview Con't

- We have a Campus style police force
 - There are 3 Lieutenants and 10 officers.
- We work closely with Boulder Police Department and other law enforcement agencies.
- We investigate all crimes reported on site and enforce all applicable criminal and traffic laws.
- Persons arrested by officers have their cases adjudicated in local Federal courts or in local courts as warranted.

Other Services we Provide

- **We will:**
 - Jumpstart your vehicle
 - Provide an escort on site
 - Unlock office doors
- **We will not:**
 - Jimmy your vehicle; however will call a lock smith of your choice and you are responsible for the bill.

How to Report

- For emergency
 - Police – Dial x. 7777
 - Medical - Dial 911, then x. 7777 (Explain the emergency. Tell them that you need an ambulance or immediate medical care is needed. Give location of employee along with your name, phone number, building address and office.)
 - Fire – If you see a fire, pull the fire alarm and then you dial 911, then x. 7777 (Make sure you stay calm and warn others. Tell them where the fire is located and get out of the area.) Don't forget to get acquainted with your agency's OEP.

How to report cont...

- Non emergency:
 - Dial x. 3530 for the dispatch
- Long term parking:
 - Notify DOC Police and dial x.3530 to talk with the dispatcher.
Park the car in the North Parking Lot.
 - Please give:
 - Your name
 - Your phone number
 - The dates you need to leave the vehicle
 - License Plate number
 - Vehicle description (make, model, year, color)

Request Access for Vendor

- Vendor badges are for vendors making deliveries at least weekly and only allow site entry and common area access.
- Send a letter on company letterhead to MRSO (Roman Herrera) requesting a badge with following information:
 - Full Name
 - Last four numbers of social security number
 - Date of birth
 - Frequency person will enter the site
 - Company point of contact (name, title and phone number) & signature

After Hour Access to Site

- Email Roman Herrera at rherrera@doc.gov with the following information:
 - Name of Person
 - Why they need access
 - What area do they need access to
- This needs to be turned in by 3pm on Mon-Thurs
- Weekend access needs to be turned in by 1pm on Friday.
- For after hours access to buildings, contact the Mountain Region Security Office at x3943.

How to file a Complaints

- Contact Roman Herrera for any complaints, comments or questions. You can contact him either by phone (x.5236) or email (rherrera@doc.gov).
- The complaint process is simple if you feel the officer was rude or unprofessional please contact me and put your complaint in writing.
- All complaints will be looked into.

How to find this information

- You find all the information at MRSO website.
 - <http://www.boulder.nist.gov/security/>

U.S. Department of Commerce
Office of Security
Mountain Region Security Office

Search Security Webspaces
Google Search

About Us HSPD-12 Briefings Security Forms/ Instruction Sheets Visitor Information Foreign Travel Information Useful Links

Welcome

The Mountain Region Security Office (MRSO) provides services in the areas of Fingerprinting, Passport Photos, Background Investigations, Security Inspections and Briefings, Risk Assessments, Security Clearances & Related Visits, Loss Preventive/Theft Reports, Classified Document Control, Issuance of DOC Employee Identification Cards, provides assistance with Performance Specifications for Security Related Contracts, and provides the Boulder Laboratories with DOC Police Services.

325 Broadway, Rm 1-4512, Boulder, CO 80305

Contact Information

Latest News

Wendy G. Monroe
Regional Security Officer
(303) 497-5198
wmonroe@doc.gov

Keith T. Turbitt
Security Specialist
(303) 497-4332
kturbitt@doc.gov

Royce Kiger
Security Specialist
(303) 497-3363
rkiger@doc.gov

Vacant
Security Assistant
(303) 497-3943

Roman Herrera
Police Manager
(303) 497-5236
rherrera@doc.gov

MRSO Office Email:
docsecurity@boulder.nist.gov

MRSO Office Fax: (303) 497-4989

Badging Hours:
Monday - Friday, 8:00am - 3:30pm

DOC Police (Boulder Labs. Only):
Phone: (303) 497-3530
For Emergencies dial x7777

Boulder Labs. Visitor Center:
Phone: (303) 497-4433
Fax: (303) 497-7402 or (303) 497-6370

National Threat Advisory:
ELEVATED
Elevated State of National Threat

Current Threat Level:
[Read more on the Department of Homeland Security web site for more information.](#)

Note: Most items within this site are in Adobe Acrobat Format.

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Get Acrobat Reader

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Publication of the Mountain Region Security Office, US Department of Commerce.

Click on the different Tabs to get the information you need.

Police Webpage
• At the bottom (DOC Police) or Useful Links Tab.

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Police Webpage

The screenshot shows the homepage of the DOC Police. At the top left is the U.S. Department of Commerce seal. To its right is the text: "U.S. Department of Commerce Office of Security Mountain Region Security Office". Further right is a search bar labeled "Search Security Webpage" with a "Google Search" button. Below this is a navigation menu with yellow buttons for "About Us", "HSPD-12", "Briefings", "Security Forms/ Instruction Sheets", "Visitor Information", "Foreign Travel Information", and "Useful Links". A dark blue banner below the menu reads "DOC Police".

Contact Us

DOC Police Chief,
Roman Herrera
Room #1-4532
(303) 497-5236
rherrera@doc.gov

Lieutenant's Contact Information

Day Shift
Vacancy

Swing Shift
Lt. Melvin Walker
mwalker@nist.gov

Mid Shift
Lt. Moon Glade
mglade@nist.gov

Rm #1-1007,
(303) 497-3530
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DOC Police Non-Emergency
(303) 497-3530

DOC Police Emergency
(303) 497-7777

Medical/Fire Emergency
dial 911, then
(303) 497-7777

Welcome to the Mountain Region Security Office Department of Commerce Police

The Force provides physical security, law enforcement, and emergency response services to the Boulder Laboratories facility and community. Services to the community include protection of employees, staff, and visitors; protection of physical assets, buildings, federal and personal property; and creation of a climate of physical and personal security. We provide these services through routine patrolling, site surveillance, emergency response, education, and outreach to people who work and study at the Boulder Labs. The Force provides all these services with true professionalism, enthusiasm, creativity, sensitivity, and concern for the well-being of the Boulder Labs community.

FEDERAL LAWS ENFORCED UNDER U.S.C. TITLE 15, 18 & 41

- Site under 24-hour video surveillance.
- Persons entering federal lands are subject to search and seizure.
- Alcohol and weapons are prohibited (see more prohibited items in the Policy link down below). No soliciting - No rollerblading.
- PARKING BY PERMIT ONLY.

How to contact us.

Police
U.S. DEPARTMENT OF COMMERCE

[Welcome Message](#)
[DOC Police Service](#)
[Policy](#)
[Fines](#)
[How to Report](#)
[Meet Us](#)

In these links you get a lot of the information.

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